



PERSONNEL ISSUES & YOU

UPPS Newsletter 2008-1

January 2008

Message from the Director

Another year has flown by and it's hard to believe that the rush of the holidays has already come and gone! With that said, I hope all of you enjoyed a safe and happy holiday season!

2007 was an incredibly busy year for the Personnel Cabinet. It's hard to believe that this time last year we were finishing Vendor Demonstrations for the KHRIS project and now we're about to complete the business blueprint phase of the project! In addition to the rapidly progressing KHRIS project, last fall we moved to a new building and successfully launched the Career Opportunities System (COS). With the success of last year and great optimism for the next, we look forward to what 2008 has in store!

On a similar note of *changes*, we have some new faces within the cabinet! We would like to welcome Nikki R. Jackson, our new Cabinet Secretary, as well as Dan Egbers, who has come back to us to serve as Executive Director of the Office of Legal Services.

Happy New Year,

Mary Elizabeth Harrod

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Classification & Compensation

Non-Merit Processing;

Effective January 1, 2008, the Personnel Cabinet will no longer process the movement from graded position to an unclassified ungraded position requiring a 12:040 or 12:050 as a promotion. The proper action will be a resignation and appointment.

Non-Merit Letters and Information Sheet:

As promised, the revised templates and the information sheet described in and attached to the email sent on behalf of Secretary Jackson, dated 12/20/2007, are now available on the Personnel Cabinet's website under Personnel Resources, Personnel Information, Personnel-related forms:

<http://personnel.ky.gov/info/persinfo/persforms.htm>.

Commissioner
Carla Hawkins
Department for Personnel
Administration

Secretary
Nikki R. Jackson
Personnel Cabinet

Director
Mary Elizabeth Harrod
Division of Employee
Management

Processing & Records

SSN/NAME Changes:

We have received notification from the Social Security Administration that agencies are changing employees' names without seeing new social security cards reflecting the employee's name change.

It is imperative you first review and copy an employee's new social security card after a name change PRIOR to making the change within CICS. This will ensure the employee first made the name change with the Social Security Administration and will in turn ensure no duplicate payroll records are created which could pose potential hardships on annual earnings and/or disability benefits in the future.

Board Orders:

Effective January 1, 2007: Before processing any personnel actions due to a Board Order, please contact Carolyn Bruce, Processing & Records Branch Manager, to ensure proper processing of these actions. You may reach her at 502/564-6657 or by email at Carolyn.Bruce@ky.gov.

Payroll

Instructions: Y49- Dismissal for Misconduct (Sick Leave Balances):

Pursuant to 101 KAR 2:102, Section 2 (1)(h) when an employee is dismissed for misconduct (Y49), sick leave balances should **NOT** be retained. These balances should be cleared from their record to avoid sick leave balances being carried forward in the case of future re-employment.

Updated Health Insurance Refund Request Forms:

This is a reminder to please use the updated Invalid Health Insurance Refund Request form, Health Insurance Refund Request for KY Government Employees form, and Shortfall Refund Request form. The updated forms were sent in an email on October 8, 2007 from Yvonne Richmond, Payroll Branch Manager, which also explained in detail when these forms are to be used and whom they are to be sent to. You can also find the updated forms on Personnel Cabinet's web-site <http://personnel.ky.gov/info/payinfo/payrollforms.htm> under payroll related forms. Effective immediately, requests will be returned if not submitted on the new forms. If you have any questions, please contact Shannan Goodrich, Payroll Branch @ 502-564-6883 ext. 46711.

Also, There is now a link located on the Personnel Cabinet's website under Personnel Resources/Payroll Information/Payroll Related Forms that will take you to the most current eMARS forms which are maintained on the Finance & Administration Cabinet's website. These include the Payroll Voucher (SAS 27) and the Payroll Voucher Certification Form (SAS 27b) among many others. <http://personnel.ky.gov/info/payinfo/payrollforms.htm>

2008 OPTIONAL INS RATES

<u>Burch</u>		<u>2007 Plan Year</u>		<u>2008 Plan Year</u>	
Single		19.50		20.75	
Dual		34.50		36.75	
Family		49.50		52.75	
<u>CompBenefits - Dental AVK3 Plan</u>					
Employee		17.36		17.36	
Employee + One		32.36		32.36	
Employee + Family		45.44		45.44	
<u>C250Z Plan-Dental</u>					
Employee		13.00		14.00	
Employee + One		26.00		28.00	
Employee + Family		39.00		42.00	
<u>PPO (EP510) Plan - Dental - NEW! Effective January 2008</u>					
Employee				20.88	
Employee + One				38.94	
Employee + Family				54.64	
<u>VisionCare Plan</u>					
Employee		7.50		7.50	
Employee + One		18.00		18.00	
Employee + Family		21.00		21.00	
*Website for State Employees - WWW.compbenefits.com/custom/kentucky-state-emp/					
<u>Dental Care Plus (formerly Adenta)</u>					
Single		25.75		27.30	
Double		47.65		50.51	
Family		65.22		69.13	
<u>Fortis - Assurant</u>					
<u>Freedom Preferred</u>					
Employee		30.05		32.90	
Employee + One		59.50		65.14	
Employee + Family		92.03		100.76	
<u>Freedom Basic</u>					
Employee		16.49		18.05	
Employee + One		31.01		33.94	
Employee + Family		54.30		59.45	
<u>Summit moves to Heritage Secure</u>					
Employee		9.30		9.30	

Employee + One		15.73		15.73	
Employee + Family		24.81		24.81	
<u>Health Resources, Inc</u>					
<u>DHO 6B</u>					
Employee		32.38		32.38	
Employee & Spouse		66.38		66.38	
Employee & Child		72.86		77.70	
Employee & Family		110.74		113.32	
<u>United Concordia</u>					
<u>Concordia Plus (formerly DHMO)</u>					
Employee		15.27		16.49	
2-party		31.43		33.94	
Family		45.94		49.62	
<u>Concordia Flex (formerly FFS)</u>					
Employee		36.60		39.53	
2-party		70.20		75.82	
Family		122.31		132.09	
These are 2008 rates we have received notification of thus far.					
As we continue to get 2008 rates for other Optional Insurance companies, we will include those in the newsletter each month.					
PLEASE NOTE Highlighted section(s) indicate changes made since the last listing was distributed.					
Updated 12/26/2007 SG					

2007 W-2 Schedule:

January 2, 2008, Wednesday, by close of business:

This date is the cut-off for a "Request for Refund on Payroll" to be received in Treasury. After this date, refunds will have to be done from 2008 funds and adjusted on the 2008 record.

January 11, 2007, Friday, 1:00 p.m.:

This date and time is the cut-off for adjustments.

January 16, 2007, Wednesday:

This is the target date for printing W-2s. Please do not enter any 2008 adjustments in the system until an e-mail is sent by the Payroll Branch indicating that the W-2s have been successfully printed and the system Manual Pay and Master File adjustments have been converted to 2008.

Upcoming Payroll Schedules

January 2008 **SUBJECT TO CHANGE**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Do not key any 2008 Updates until AFTER W-2s are run and printed—The Payroll Branch will let you know when it is OK to enter 2008 updates	1 DEC 16-31 STATE HOLIDAY NEW YEAR'S DAY	2 DEC 16-31 W-2 Manual pay only & health ins. Update Key in KECC contributions.	3 DEC 16-31 W-2 Manual pay only & health ins. Update Key in KECC contributions.	4 DEC 16-31 W-2 Manual pay only & health ins. Update Key in KECC contributions. Last day p1 can be approved for payroll	5
6	7 DEC 16-31 W-2 Manual pay update only. Files go down at 1:00 and remain down. Key in KECC contributions RUN PAYROLL	8 DEC 16-31 No Update	9 DEC 16-31 W-2 Manual pay only & health ins. Update	10 DEC 16-31 W-2 Manual pay only & health ins. Update	11 DEC 16-31 W-2 Manual pay only & health ins. Update Last day p1's can be approved for supp payroll <u>Last day for w2 manual pay updates</u>	12
13	14 DEC 16-31 Update – files go down at 4:00 & remain down. RUN SUPP PAYROLL Update after supp with p1's only.	15 DEC 16-31 No Update PAYDAY	16 JAN 1-15 Manual pay & health ins. update Target Date for Printing W-2s.	17 JAN 1-15 Manual pay & health ins. update	18 JAN 1-15 Manual pay & health ins. Update Last day p1's can be approved for payroll	19
20	21 JAN 1-15 STATE HOLIDAY MARTIN LUTHER KING	22 JAN 1-15 Manual pay update files go down at 1:00 and remain down. RUN PAYROLL	23 JAN 1-15 No Update	24 JAN 1-15 Update/ health ins.	25 JAN 1-15 Update/ health ins.	26
27	28 JAN 1-15 Update/ health ins. Last day p1's can be approved for supp payroll.	29 Jan 1-15 Update – files go down at 1:00 & remain down. RUN SUPP PAYROLL Update after supp with p1's only.	30 JAN 1-15 No Update PAYDAY	31		

February 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 JAN 16-31 Manual pay & health ins. update	2
3	4 JAN 16-31 Manual pay & health ins. update	5 JAN 16-31 Manual pay & health ins. Update. Last day p1's can be approved for payroll.	6 JAN 16-31 Manual pay update files go down at 1:00 and remain down. RUN PAYROLL	7 JAN 16-31 No Update	8 JAN 16-31 No Update	9
10	11 JAN 16-31 Update/ health ins.	12 JAN 16-31 Update/ health ins.	13 JAN 16-31 Update/ health ins. Last day p1's can be approved for supp payroll	14 JAN 16-31 Update – files go down at 1:00 & remain down. RUN SUPP PAYROLL Update after supp with p1's only.	15 JAN 16-31 No Update PAYDAY	16
17	18 FEB 1-15 Manual pay & health ins. update ACTIVATE DUES FOR UTILITY #'s 4003, 4008, 4020	19 FEB 1-15 Manual pay & health ins. update	20 FEB 1-15 Manual pay & health ins. Update. Last day p1's can be approved for payroll.	21 FEB 1-15 Manual pay Update. Files go down at 1:00 and remain down. RUN PAYROLL	22 FEB 1-15 No Update	23
24	25 FEB 1-15 Update/ health ins.	26 FEB 1-15 Update/ health ins.	27 FEB 1-15 Update/ health ins. Last day p1's can be approved for supp payroll	28 FEB 1-15 Update – files go down at 1:00 & remain down. RUN SUPP PAYROLL Update after supp with p1's only.	29 FEB 1-15 No Update PAYDAY	

Career Opportunities System (COS)

In conjunction with the implementation of the Career Opportunities System (COS), the Personnel Cabinet is offering a help desk for any potential problems you may encounter. The COS Help Desk is dedicated to providing quality technical support to State Agencies and applicants seeking employment with the Commonwealth. It is our goal to meet and exceed your expectations by supporting both current and future COS needs. The best and most efficient way to reach us is by e-mail. The COS Help desk e-mail address is coshelp@ky.gov. Your requests are important to us and will be answered in a timely manner. We look forward to assisting you with COS.

As a reminder, please have your users turn in their signed COS user security agreements as soon as possible. They will not be able to access COS without having their agreements signed and turned into Personnel.

Hours of Operation:

Beginning in January, the Division of Staffing Services will be open to the public Monday through Friday 7:30 am to 3:00 pm to better serve applicants. This will allow applicants to receive assistance, utilize our computer facilities to update their employment information, and have opportunities to test for vacant positions after they have been qualified.

PERSONNEL CABINET TELEPHONE LISTING, JANUARY 2008

OFFICE OF THE SECRETARY, 3rd Floor (4-7430)

Secretary Nikki Jackson Sonja Cox, x 46791
Deputy Sec. Wayne Harman Clyda Henderson, x 46798
 Crystal Pryor, x 49653

OFFICE OF ADMINISTRATIVE SERVICES, 3rd Floor (4-7430) EXEC DIRECTOR'S OFFICE ADMINISTRATIVE SERV.

Burr Lawson **Walt Gaffield, x 46749**
 Jamie Allen, x 49657 Rachel Jackson, x 46740
 Suzette Gash, 46738 Natalie Jackson, x 46762
 Sherry Kefauver, x 46750
 Elinda Manley, x 46758

OFFICE OF LEGAL SERVICES EXEC DIRECTOR'S OFFICE, 3rd Floor (4-7430)

Dan Egbers Joe Cowles, x 46804
 Dinah Bevington, x 46780 Tanya Lawrence, x 46783
 Sue Britton, x

OFFICE OF INSPECTOR GENERAL EXEC DIRECTOR'S OFFICE, 3rd Floor (4-7430)

Sam Hawkins Scott McKenzie, x 46770
 Steve O'Daniel, x 46781

OFFICE FOR EMPLOYEE RELATIONS EXEC DIRECTOR'S OFFICE, 3rd Floor (4-7911)

Robert Schmidt Scott Gasser, x 46814
Mary Hook Lee Cowherd x 46811
 Mary Greenwell, x 46815

DIVISION OF EMPLOYEE BENEFITS

3rd Floor

WORKERS COMPENSATION (4-6847) 888-860-0302

Melissa Clay, x 46655
 Jeffrey Hockensmith, x 46642
 Matthew Hutcherson, x 46645
 Valerie McGraph, x 46648
 Jennifer Mink, x 46650
 Paula Spicer, x 46654

LIFE INSURANCE (4-4774) 800-267-8352

Sharon Spencer, x 45599
 Gaye Adcock, x 45591
 Michele Ellis, x 45592
 Melinda Giles, x 45593
 Joe Hughes, x 45595
 Jeri Payton, x 45596
 Kim Quinn, x 45598

RETURN TO WORK (4-0348)

Donna Shelton, x 46625
 Vickie Smitha, x 40348

DIVISION OF EMPLOYEE SERVICES & RECOGNITION DIRECTOR'S OFFICE, 3rd Floor (4-3433), 866-725-5463

Darlene Stewart, x 45953

EMP ASSISTANCE BUSH BLDG (4-5788) 800-445-5327

Zack Culver, x 225
 Trina Koontz, x 223
 Kim Ramsey, x 224
 Rebecca Waddle, x 221

WORKPLACE RELATIONS Linda House Patrick, x 45974 Tina Goodman, x 45973

EMPLOYEE RECOGNITION Debbie Bohannon, x 45954 Mandi Flynn, x 45955

OFFICE OF GOVERNMENTAL SERVICES CENTER

@ Kentucky State University, 400 East Main Street
 Academic Services Bldg - 4 W, Frankfort, KY 40601
 Main Number: 502/564-8170 or 564-7455

EXEC DIR'S OFFICE

Penny Armstrong
Esteva Caise Dragg
 Vacant, x 257

PERFORMANCE MGMT (564-3090)

Johnny Keene, x 225
 Regina Edington, x 259
 Regina Gravitt, x 260

ORGANIZATIONAL DEVELOPMENT & SPECIAL PROJECTS

David Finley, x 256 **Tim Anderson, x 247**
 Wes Swarner, x 227 Wendy Campbell, x 235
 Jamille Smith, x 238

OFFICE OF HUMAN RESOURCE PLANNING & DIVERSITY INITIATIVES

EXEC DIRECTOR'S OFFICE, 1st Floor (4-8000)

Mary Stoddard Colene Elridge, x 46869
Neeka Parks Thompson Amy Ernest, x 45305
 Bruce Trent, x 45324

DIVISION OF EQUAL EMPLOYMENT OPPORTUNITY Arthur Lucas, x 45304

DIVISION OF DIVERSITY RELATIONS Angela Elder, x 45302

KY PUBLIC EMPLOYEES DEFERRED COMP AUTHORITY 101 SEA HERO ROAD, SUITE 110 (573-7925) 800-542-2667

persdeferredcomp@ky.gov

EXEC DIR'S OFFICE

Robert C. Brown
 Pat Goodlett
 Chris Helvey
 Neal Lanham
 Timothy Lanham
 Claudia Morton
 Connie Smith

INVESTMENT & RECORDS

Sandi Whitaker
 Leanne Barger
 Diane Collins
 Amanda Hansel
 Barbara Hedrick
 Amy Mosby
 Susan Pardi

PAYOUT COUNSELING

Eric Simpson
 Julie Gordon
 Julia Holbrook
 Kelley Peach
 April Smyth
 Kristey Warfield

PARTICIPANT SERVICES

Jean Henning
 Sandra Baker
 Floyd Boler
 Nida Clary
 Carrie Howard
 Donna Towles

DEPARTMENT FOR PERSONNEL ADMINISTRATION COMMISSIONER'S OFFICE, 3rd Floor (4-7571)

Carla Hawkins Tonya Smith, x 47571
Barbara Barnes

DIVISION OF EMPLOYEE MANAGEMENT DIRECTOR'S OFFICE, 3rd Floor (4-6464)

Mary Elizabeth Harrod, x 46619 Stephanie Carpenter, x 46616
Larry Gillis, 46618 Myrissa Patton, x 46624

PROCESSING & RECORDS (4-6873)

Carolyn Bruce, x 46657
 Pam Brookman, x 46656
 Lisa Case, x 46665
 Sandra Darneal, x 46666
 Dena McGuire, x 46669
 Mike Rice, x 46672
 Paula Round, x 46670

CLASS & COMP (4-5300)

Jim Lambert, x 46832
 Peggy Brady, x 46819
 Carla Gray, x 46825
 Phyllis Harris, x 46826
 Vickie Hatchel, x 46831
 Dawn Moreland, x 46851
 Terry Sullivan, x 46859
 Mark Thompson, x 46865

PAYROLL (4-6883)

Yvonne Richmond, x 46718
 Karen Blackburn, x 46701
 Gail Cooper, x 46709
 Shannan Goodrich, x 46711
 Carol Kelien, x 46810
 Greg McGaughey, x 46714
 Dana Pitcock, x 46715

PERSONNEL CABINET TELEPHONE LISTING, JANUARY 2008

DIVISION OF STAFFING SERVICES DIRECTOR'S OFFICE, 1st Floor (4-6920)

Barbara Barnes 45173
Martha Sherrow, x 45191

Rebecca Billings, x 45190
Phillip Franz, (4-8030) x 45299

APPLICANT PROCESSING (4-8030)

Denise Jones, x 45225
Jena Brawner, x 45221
Denise Driver, x 45223
Roger Riddell, x 45150
Lisa Shelton, x 45240
Becky Singleton, x 45248
Flo Warner, x 45264
Theresa Wood, x 45266

EMPLOYMENT COUNSELING (4-8030)

Karen Neeley, x 45291
Shona Alderson, x 45268
Claude Anderson, x 45269
Todd Baggarly, x 45270
Scotty Barker, x 45271
Linda Brown, x 45272
Carolyn Gray, x 45275
Debbie Hatfield, x 45298
Mark Kennedy, x 45295
Rose Nipp, x 45292
David Onkst, x 45293
Maureen Travers, x 45294

STAFFING ANALYSIS (4-8030)
Stuart Clark, x 45148
Marilyn Marshall, x 45276

REGISTER, (4-8030)

Rick Davis, x 45197
Katharine Barber, x 45146
Roberta Brownlee, x 45192
Cheri Chambers, x 45195
Sharen Fogle, x 45202
Kay Goodwin, x 45203
Sharon Smither, x 45207
Kay Wallace, x 45214
Lucy Wheeler, x 45220

DIVISION OF HUMAN RESOURCE PROJECTS DIRECTOR'S OFFICE, 3rd Floor (4-4690)

Brenda Brown, x 46614 Rebecca Greenwell, x 45948

KHRIS PROJECT (4-4690)

Michele Kays, x 46584
Toni Donoho, x 46561
Latonia Dooley, x 46577
Steve King, x 46562
James Koontz, x 46599
Hong Lin, x 45986
Dera Lindsay, x 45588
Aaron McNulty, x 45942
Connie Page, x 46585
Emily Parr, x 46600
Beth Rangel, x 46603
Brandon Short, x 46604
Angie Taulbee, x 47107
Debra Weber, x 45589
David White, x 46700
Laurie Wilson, x 46579

IDMS

David Kaelin, x
James Mitchell, x 45907
Robert Tran, x

CONTRACTORS

Cindy Brinsmaid, x
Edward Diehl, x 45994
Anne Marie Diemert, x 46494
Rhea Evans, x 45990
Richard Gee, x 46689
Sandy George, x 45991
Bruce Greenfield, x
Eric Herron, x 45992
Scot Holliday, x 45993
Wayne Holstein, x
John Jacobson, x 45994
Bill Janssen, x 45985
Brent McGilberry, x 46196
Randy Meek, x 45583
Venkat Montedri, x
Rod Rayment, x
Patricia Schaffer, x 46695
Larry Sekel, x 46448
Rajan Shetye, x
Jeff Stoddard, x 46531
John Tancreto, x 46537
Cheryl Teel, x 46549
Glen Tuggle, x 45583
Bill Whitham, x 46552

SPECIAL PROJECTS (1st Floor, 4-8030)

Kimberly Roush, x 45139
Randy Denney, x 45121
Kimberly Hatter, x 45124
Lisa Jeffrey, x 46713
Robbie Perkins, x 45127
Neil Popplewell, x 45140
Rebecca Whitaker, x 45144

SYSTEMS MANAGEMENT (4-0198)

Lisa Rowe, x 45935
George Gamble, x 45944
Travis Humphries, x 45920
Jason Ritter, x 45925
James Ross, x 45928
Jason Rowland, x 45918
Susan Stinnett, x 45936
Beverly Wilhoite, x 45943

DEPARTMENT FOR EMPLOYEE INSURANCE (DEI) COMMISSIONER'S OFFICE, 2nd Floor (4-0358)

Christine Wilcoxson
Eric Poston
Betsy Johnson
Sharley Hughes, x 45488
Tammy McNew, x 45494

**Wellness Works Kentucky
(4-0358)**
Christy Brooks, x 45529

DIVISION OF INSURANCE ADMINISTRATION DIRECTOR'S OFFICE (4-0358)

Reina Diaz-Dempsey, x 45513

MEMBER SERVICES (4-6534)

888-581-8834
Linda Cloud, x 45656
Christie Burkhead, x 45610
Sherry Davis, x 45611
Merla Graves, x 45626
Lynn Jones, x 45654
Clara Serafini, x 45643

ENROLLMENT INFORMATION (4-1205)

Nancy Knight, x 45530
Kim Collins, x 45532
Kimberly Dennis, x 49638
Mamatha Kotha, x 45554
Philip Luckett, Sr., x 45534
Teresa Shipley, x 45545
Jeffrey Wiley, x 45556
Christina Winans, x 45558

DIVISION OF FINANCIAL & DATA SERVICES DATA ANALYSIS (4-7101)

Cindy Stivers, x 46730
Kathy Canon, x 46731
Paula Chisholm, x 46723
Bruce Cottew, x 46732
Vickie Poole, x 46724

FINANCIAL MANAGEMENT (4-9097)

Cindy Thomas, x 45710
Annette Berry, x 45666
Lori Elder, x 45667
Beth Gebhart, x 45713
Lea Howard, x 45668
Michelle James, x 45669
Michael Kolokowsky, x 45719
Lisa Momenpour, x 45676
Alexa Perry, x 45682
Brenda Roark, x 45699
Jonathan Smith, x 45683
Irma Turner, x 45685
Brenda Wilson, x 45694

DIVISION OF SPECIAL PROGRAMS FLEXIBLE BENEFITS (4-0350)

Donna Cordier, x 45601
Debbie Fraley, x 45602
Mae Green, x 45603
Hannah Stanfield, x 45608

EMPLOYEE HEALTH INSURANCE WELLNESS (4-0358)

Cindy Dempsey, x 45518
Jerry Jones, x 45527

Class & Comp (3 rd Flr)	FAX 564-0222
Deferred Comp	FAX 573-4494
DEI Commissioner/Member Services (2 nd Flr) ..	FAX 564-5278
DEI Enrollment Information (2 nd Flr)	FAX 564-1085
DEI Financial Management (2 nd Flr)	FAX 564-0715
DEI Flexible Benefits Branch (2 nd Flr)	FAX 564-0364
Employee Management, Dir's Office (3 rd Flr) ..	FAX 564-1823
Employee Relations (3 rd Flr)	FAX 564-4311
Governmental Services Center (KSU)	FAX 564-2732 / 564- 8056
KHRIS Projects (3 rd Flr)	FAX 564-1507
KEAP (Bush Building)	FAX 564-5189
Life Insurance (3 rd Flr)	FAX 564-4034
Personnel Admin., Comm's Off (3 rd Flr)	FAX 564-9249
Processing & Payroll (3 rd Flr)	FAX 564-5826
Performance Mgmt (KSU)	FAX 564-2675
Secretary's Office (3 rd Flr)	FAX 564-7603
Staffing Services (Director's Office) (1 st Flr)	FAX 564-3588
Staffing Services (Register) (1 st Flr)	FAX 564-5414
Staffing Services (Emp. Counseling) (1 st Flr) ...	FAX 564-0512
Systems Management (3 rd Flr)	FAX 564-2274
Workers Comp (3 rd Flr)	FAX 564-9119
Canteen (1 st Flr)	227-2279
Facilities Management – Jennifer Fey	330-3392 (cell)
Frankfort Police Department	502-875-8582
Frankfort City Emer (Amb, Fire & Police)	911 / 502-875-8500
Kentucky State Police (Frankfort Post)	502-227-2221 or
State Operator	800-222-5555 / 564-3130
Personnel Answer Line	564-8339/ 866-725-5463
Quick Copy	564-2670